

Application for Admission to Research Postgraduate Programs (2022-2023 Entry)

Guidelines for Completing an Application for PhD/MPhil Programs

Before filling in the online application:

- Get relevant application information & documents listed in section A handy with you.
 - They are required for evaluating your application.
 - All the documents are to be uploaded to the system.
 - There is no need to send paper documents to the University by mail at the application stage.
- Contact 2-5 suitable persons to be your referees and make sure that they accept your invitation.
- Make sure you have a credit card/ Alipay/ WeChat Pay for making online application fee payment.
- Check the application deadline which varies from program to program.
- Note special deadlines:
 Hong Kong PhD Fellowship
 - Initial application to RGC:
 1 December 2021
 (12nn, GMT+8)
 - Application for HKUST admission:
 1 December 2021
 (11:59pm, GMT+8)

Asian Future Leaders Scholarship Program

• 31 January 2022

Go to:

- A. Information and Documents to Gather
- B. How to Get Help?
- C. About Your Personal Particulars
- D. About Your Program Choice
- E. About Your Education Background
- F. About Public Examination Results
- G. About Your English Language Proficiency
- H. About Your Awards and Professional Qualifications
- I. About Your Extra Curricular Activities/Volunteer Work
- J. About Your Work Experience/Internship/Training, if any
- K. About Your Publications, if any
- L. About Your Research Proposal and Vision Statement
- M. About Additional Information
- N. About Your References
- About Uploading Documents
- P. About Application Fee Payment
- Q. About Submitting Your Application
- R. About Your Application Summary
- S. About Your Application Status
- T. About Accepting Admission Offer
- U. About Qualification Substantiation
- V. About Student Visa Application

A. Information and Documents to Gather

1. Identity Document

- Hong Kong applicants: Hong Kong ID card
- Mainland applicants:
 Mainland ID card / EEP / passport
- Other applicants:
 Social security card / passport

2. Transcripts and Degree Certificates

- To cover your full tertiary education history
- Latest transcript if the degree program is not yet completed
- Final transcript and degree certificate for a completed program

3. Grading Scale/System

 To show the transcript legends/keys/grading scales; normally found at the back of the transcript or student handbook

4. Proof of English Proficiency

- Only one of the following is needed:
 - TOEFL/IELTS score report, if available
 - An official letter confirming that your bachelor's degree (or equivalent) was awarded by an institution where the medium of instruction was English
- Not required if your first language is English

5. Public Examination Results

- Required only if there is a program-specific requirement on public examination achievements e.g. GMAT, GRE
- In general, only research programs in the School of Business and Management require GMAT/GRE

6. Proposed Research Plan and Past Research Experience

- You may wish to first prepare the following with a text editor (e.g. notepad) and then copy the content to your application:
 - your experience and participation in research projects
 - your proposed research topic and plan for research

7. Additional Research Proposal in Specified Format

- Only for applicants of specific MPhil/PhD programs. Please check the respective requirements as follows:
 - (i) Humanities
 - (ii) Social Science
 - (iii) <u>Individualized Interdisciplinary Program</u> (Research Area)
- Please upload the required document(s) in Step 2

Once you log into the online application platform to start completing the form,

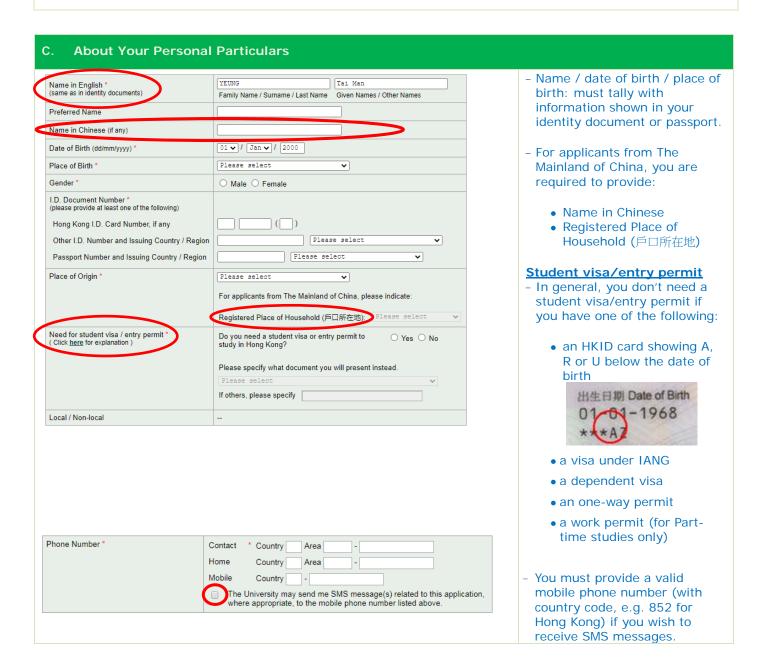
- you will find instructions on relevant pages
- you may choose to complete step 1.4 onwards in any order
- do remember to click "Save and Continue" before you proceed to work on the next section
- be sure that you fill in all fields marked with "*"
- be sure that you upload all the required document(s) marked with "#".

Let us know you have completed the application form by submitting your application. After successful submission, you will only be allowed to make limited modifications (see Part Q). All other information submitted cannot be amended or deleted online, including files uploaded to the system. For corrections after application submission, please send your request to the HKUST Fok Ying Tung Graduate School through the Enquiry Form.

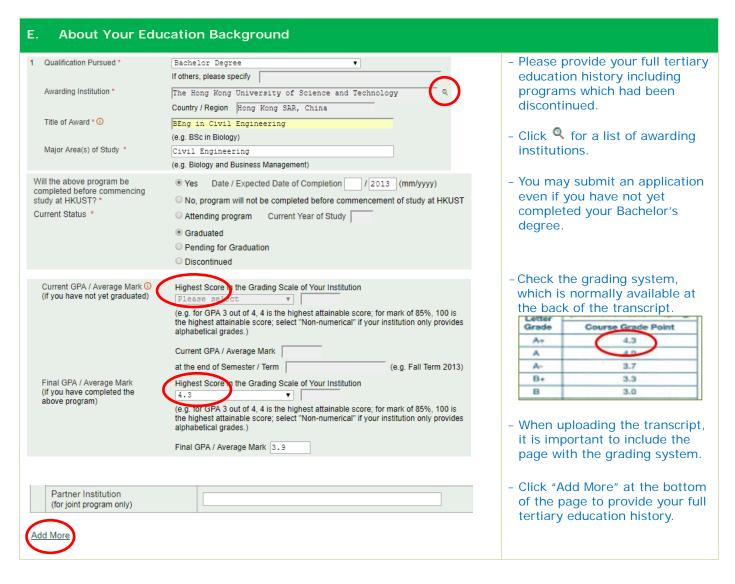
2

For explanations, look for Current GPA / Average Mark e.g. (if you have not yet graduated) If you encounter problems, try looking for solutions by clicking "Help" at the top right-hand corner of the page. Application for Admission to Research Postgraduate Programs (2022-2023 Entry) I My Applications | Change Password/ Email Help | ogoff |

If the problems persist, try disabling pop-up blocker in your browser. If it does not help with your problems, please write to us via the Enquiry Form with screen capture(s) to facilitate our responses.



About Your Program Choice - Programs will no longer be selectable after the respective Please note that non-local students are not allowed to pursue part-time RPg studies in Hong Kong. For more details about the application deadlines. definition of a non-local student, please click <u>here</u>. If you still have questions on the non-local status, please consult the <u>Immigration Department of the HKSAR</u> directly. - You may change the program Program Choice Doctor of Philosophy (PhD) in Mechanical Engineering choice in step 1.3 any time Mode of Study : Full-Time before you complete the "Submit and Pay" procedure Change Program Choice for your application. Mandatory Fields - If you would like to be considered for another How do you learn about HKUST and its postgraduate programs?* program after submitting your application, please submit a If others, please specify new application. Application No. Term Applied Program Doctor of Philosophy (PhD) in Mechanical Engineering (Full-Time) 62200000535 Q Fall/2022-23 (Note: This is the only platform that the University will issue offers to the applicar instructions given in this system. Just in case you receive an offer and are asked Start new application



About Public Examination Results - Not all programs require Public Examination Results - Graduate Record Examination (GRE) GMAT/GRE scores. HKUST University Code for GRE: 3834 * Mandatory Fields - Please check the Programspecific requirements at Date / Proposed Date of Test * 04 v / Apr v / 2017 http://pg.ust.hk/adm-req. Registration No. (7 digits) 1234567 - If GMAT/GRE scores are General Test Verbal Score 140 % Below 98 required but they are not yet % Below 90 Quantitative Score 153 available: Analytical Writing Score 5 % Below 89 Subject Test % Below 92 Computer Science Score 880 Please click the relevant ▼ | test and enter the Score 912 % Below 98 Engineering **▼** [proposed test date Public Examination Results • Log in again to provide the test scores when they Note: become available. Please check the program admission requirements to see if you are required to 2. To provide the scores of the following examinations, please click the link below: GRE GMAT

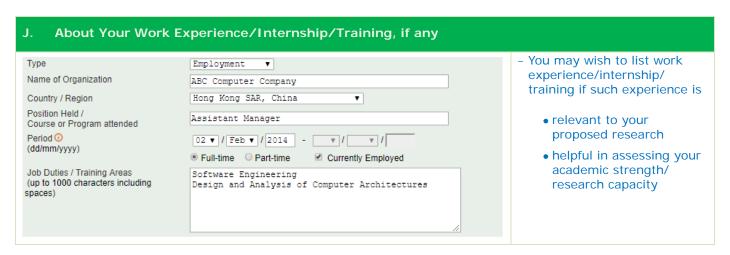
About Your English Language Proficiency

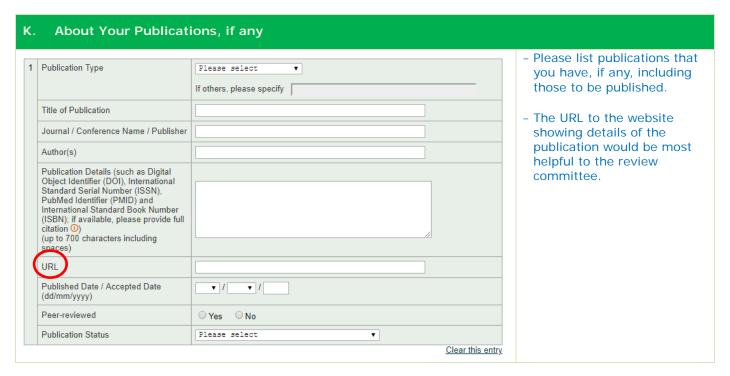
- You may select multiple items English Language Proficiency I took TOEFL / IELTS (Academic Module). (Please provide the examination details below and upload the scanned score report(s) in "Step 2 : Upload Documents".) here, as appropriate. I plan to take TOEFL / IELTS (Academic Module) and will provide the scores once they are available. (Please enter the planned examination date by clicking the relevant test below.) - Click "Save" to lock your choice(s) before proceeding to My degree was awarded / will be awarded by an institution where the medium of instruction was/is English. (Please provide a letter of certification issued by your institution in "Step 2: Upload Documents" if your institution is not in a country enter TOEFL/IELTS test results. where the official language is English.) English is my mother tongue - If IELTS/TOEFL scores are Save required but they are not yet available: To provide / update the test scores / planned exam date, please click the relevant test below: <u>IELTS (Academic Module)</u> <u>TOEFL-Internet Based</u> <u>TOEFL-Revised Paper-delivered</u> <u>TOEFL-Paper Based</u> <u>Others</u> Please click the relevant test and enter the proposed test date • Log in again to provide the test scores when they become available.

H. About Your Award	ds and Professional Qualifications	
Level of Award Award Name / Title Name of Awarding Body Country / Region	Please select ▼ If others, please specify Please select ▼	We would be pleased to know about any awards and professional qualifications that you hold.Tell us more about the
Details of the Award (up to 500 characters including spaces) Basis of Award Date / Expected Date of Award (mm/yyyy)	Please select ▼	award/professional qualification in "Details of the Award" (e.g. how competitive or how prestigious it is).

5

About Your Extra Curricular Activities/Volunteer Work Please select Type - If you are not applying for the Hong Kong PhD Name of Organization Fellowship (HKPFS), you Nature of Business (e.g. promoting environmental protection) may choose to skip this part. Position Held Participation Period 0 ▼ / ▼ / ▼ / (dd/mm/yyyy) Full-time Part-time Major Responsibilities / engagements (up to 750 characters including spaces)



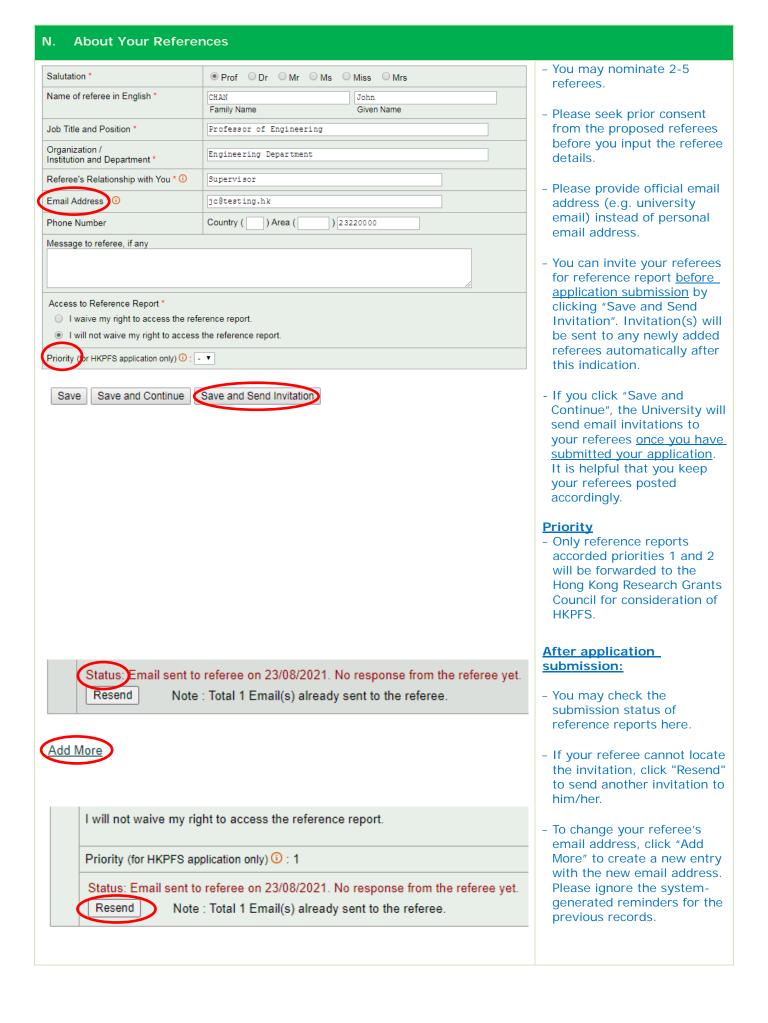


About Your Research Proposal and Vision Statement - Note the word limit. Proposed Research Plan and Past Research Experience Vour proposed research plan and vision statement must be original. Plagiarism found will lead to disqualification. For proper referencing, please refer to "<u>A Guide to Good Referencing Skills</u>". For ease of editing, we advise you to complete your writing with a text editor (e.g. notepad) and then paste the text in the - Anything beyond the word limit will be truncated. * 1. Please describe your experience or participation in research projects (if soy) (up to 7500 characters including spaces). Character Count: 0 Please describe your proposed research to to (up to 500 characters including spaces). The description should include the general field or the control and the control celebrate. earch question(s) * 1. Reasons for wishing to pursue PhD / MPhil Studies in Hong Ko g (up to 2000 characters including spaces). 3. Please describe your prop spaces). The description should inc Character Count: 0 experience, participation is applicable); the significant 2. Long-term career plan, aims and interests for future development after graduatio (up to 2000 characters includir spaces). Character Count: 0 * 3. Contribution that you would like to make to the development of research in Hong Kong and to the society (up to 2000 characters including spaces). Character Count: 0 that you would like to demonstrate through your proposed research plan (up to 2000 characters including spaces). Character Count: 0

M. About Additional Information Please provide further information in support of your application (e.g. availability for interview, and supplementary information about yourself, your in enution or your current thesis supervisor that you would like the selection committee to take into account). You can input up to (7500 characters (including spaces) be an and/or upload additional documents in "Step 2: Upload Documents". - Other applicants please fill in this part only if you see the need. - Other applicants please fill in this part only if you see the need. - Note the word limit.

7

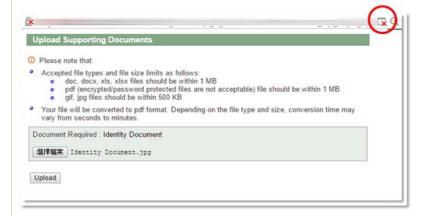
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O. About Uploading Documents







Upload Supporting Documents

Note:

- Please upload scanned copies of supporting documreceived and accepted the offer.
- The maximum upload size is 5.00 MB for all your do resolution (i.e. dpi) while keeping the documents cle
- Please ensure you allow pop-ups (if you need help, browser).
- # document(s) required to be uploaded before applica * mandatory

Total Upload Size Used: 0.40 MB (Max. 5.00 MB)

You may upload multiple documents under one document type.

- Click to upload documents currently available, OR
- If the document type is not marked with "#", click to insert an expected date for documents not yet available.

IMPORTANT: Do not click both of them!!

- Once a document is uploaded, the file name will be shown.
- Please upload files in A4 size and click
 to review to make sure all information on it can be clearly read.
- You may remove an uploaded document by clicking before the application is submitted.

IMPORTANT

- Disable the pop-up blocker of your browser to show pop-up dialogue box!
- We suggest uploading your documents using Internet Explorer (IE), Mozilla Firefox and Google Chrome
- Size of each file max 1MB,
 - you may have to reduce some file size by decreasing the document resolution (i.e. dpi)
 - please make sure that the document can still be clearly read.

After application submission:

 After application submission, the upload quota will be adjusted to 5.00 MB. You may upload documents which become available after submission subject to a limit of 5MB in total.

Top

9

P. About Your Application Fee Payment Application Fee Please complete your application fee payment to confirm your application submission. An acknowledgement screen will be displayed if your application is submitted with successful payment. Please wait until the screen is displayed before you leave the Online Admission System. Amount: HK\$ 180.00 Payment Method: By Visa/ Master Card By Alipay By WeChat Pay

- Please pay the application fee by online payment.
- The payment process will take some time, do not interrupt until you see either an acknowledgement or an error screen.
- If your application fee payment was unsuccessful, please check the hints provided and try again.

About Submitting Your Application

Invalid card number, transaction cancelled

If you cannot pay your application fee on-line, please check the following and try again:

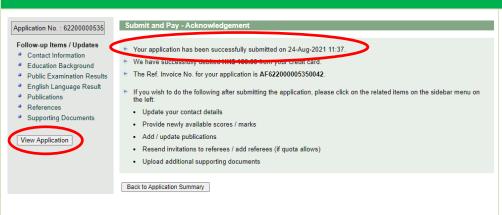
Continue

Error

Unsuccessful Payment

Ref. Invoice No.: AF61800000010_0083

Hints for On-line Application Fee Payment



10

- It is advisable that you submit your application well before the deadline to avoid last minute hiccups.
- You will see an Acknowledgement after successfully submitting your application.
- To check the data submitted, you can log in any time and click "View Application".

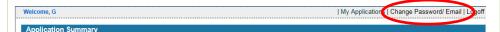
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R. About Your Application Summary

Application Summary

- · Troubleshooting guides:
 - · Guidelines for Research PG Programs
 - · Guidelines for Taught PG Programs
 - · Guidelines for Doctor of Business Administration Program
 - · "Help" button on the top right-hand corner of any application pages
 - · FAQ page at http://pg.ust.hk/faq
- . To ensure that emails from HKUST about your application(s), if any, can reac





 A summary of the application(s) you have lodged with us is provided in the Application Summary.

After application submission:

- Click to view your application.
- Click your application number to update contact information or provide information not yet available by application submission.
- If you wish to change the login password or contact email, click "Change Password/ Email" at the top right-hand corner of the page.

S. About Your Application Status

Application Summary

- Troubleshooting guides:
 - Guidelines for Research PG Programs
 - Guidelines for Taught PG Programs
- Guidelines for Doctor of Business Administration Program
- "Help" button on the top right-hand corner of any application pages
- FAQ page at http://pg.ust.hk/faq
- To ensure that emails from HKUST about your application(s), if any, can reach you, please add istest11@ust.hk to your e-mail contact list.

Application No.	Term	Applied Program	Offered Program	Status
<u>62200000535</u> Q	Fall/2022-23	Doctor of Philosophy (PhD) in Mechanical Engineering (Full-Time)		Submitted and under consideration

If you see the It means: following status: **Under preparation** Please submit the application by the closing Submitted and under Your application is being reviewed by the consideration relevant Department / Program Office An offer has been issued to you, please Offer pending acceptance accept it online before the deadline specified Deadline: dd-mmmуууу Offer accepted Please send official documents to substantiate your offer Offer confirmed -Please watch out for the invitation for program registration sent to you by the pending program registration Academic Registry Offer lapsed - failed Deposit refund will be arranged if official conditions documents are submitted to show that you were unable to fulfill the condition(s) for admission. Refund cannot be made if you did not take the required test.

11

- You may check the admission status in the HKUST PG Online Admissions System any time after the application submission.
- When your offer status changes, you will be notified by email. To ensure that the emails can reach you, please add pgadmit@ust.hk to your email contact list.
- Individual programs will issue offers according to their own admission schedules.

T. About Accepting Admission Offer

Application Summary

- Troubleshooting guides:
 - Guidelines for Research PG Programs
 - Guidelines for Taught PG Programs
 - Guidelines for Doctor of Business Administration Program
 - . "Help" button on the top right-hand corner of any application pages
 - FAQ page at http://pg.ust.hk/fag
- To ensure that emails from HKUST about your application(s), if any, can reach you, please add istest11@ust.hk to your e-mail contact list.

Application No. Term	m .	Applied Program	Offered Program	Status
62200000535 Q Fall/		Engineering (Full-Time)	Doctor of Philosophy (PhD) in Mechania Engineering (Full-Time) Offer Type: Firm Offer	Offer pending acceptance Deadline: 10 September 2021 Accept/ Decline Offer

Steps for Accepting This Admission Offer (http://pg.ust.hk/offer):

Step 1. <u>View Offer Letter</u>

Step 2. Check the box below if it is applicable to you.

☐ I onfirm that by clicking "Accept Offer and Pay" below,
 ☐ I accept the admission offer listed above with details listed in the offer letter.

- (ii) In accepting this offer, I agree to abide by the policies, rules and regulations of the University, as amended from time to time,
- (iii) I understand that, according to the HKUST Postgraduate Regulations, I am not permitted to concurrently register for another program at this University or another tertiary institution,
- (iv) I am paying a non-refundable and non-transferable deposit to HKUST, and
 - (v) I understand that, if I am a current/ previous student at HKUST, I will need to settle all outstanding payment from my studies in order to proceed to new program registration.

(After completing both steps 1 and 2)

Step 3. Click "Accept Offer and Pay" (Note: This is the only platform that the University will issue offers to the applicants. If an offer is given, please accept the offer and pay the deposit following instructions given in this system. Just in case you receive an offer and are asked to pay a deposit outside this system, please stay cautious and report to the university.)

Accept Offer and Pay

Decline Offer

Back to My Applications

Please select the payment method:

- Pay online by using VISA/Master Card
- Pay online by using Alipay
- Pay online by using WeChat Pay

Continue

Back to My Applications

If you receive an offer of admission,

- click "Accept/Decline Offer"
- follow Steps 1-3 to accept the offer
- Follow the payment instructions to pay the deposit
- Click "Continue" to process the payment
- Make sure that the Status in the "Application Summary" is updated to "Offer Accepted".

U. About Qualification Substantiation

Application Summary

- Troubleshooting guides:
 - Guidelines for Research PG Programs
 - Guidelines for Taught PG Programs
 - Guidelines for Doctor of Business Administration Program
 - "Help" button on the top right-hand corner of any application pages
- FAQ page at http://pg.ust.hk/faq
- To ensure that emails from HKUST about your application(s), if any, can reach you, please add

@ust.hk to your e-mail contact list.

12

Application No. Term Applied Program Offered Program

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Applied Program Offered Program

Doctor of Philosophy (PhD) in Mechanical Engineering (Full-Time) Offer Type: Firm Offer

Offer Type: Firm Offer Squared

Document Checklist (Deails on document requirements: http://pg.ust.hk/doc)

Documents Required

Official transcript(s) and/or degree certificate(s)

University of California, Berkeley, BEng - Transcript University of California, Berkeley, BEng - Certificate

University of California, Berkeley, BEng - Institution Grading System

Expected Date (dd/mm/yyyy)

15/07/2022 Not yet received 15/07/2022 Not yet received 15/07/2022 Not yet received

- You are required to send all documents listed in the Document Checklist to FYTGS to substantiate your offer before you may proceed to register as an HKUST student.
 - Please refer to the FYTGS website for document requirements.
- Updated document receipt status is shown under "Status" of the Document Checklist section. Check under "Remarks" if you need to take follow up actions.

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V. About Student Visa Application

Application Summary

- Troubleshooting guides:
 - Guidelines for Research PG Programs
 - Guidelines for Taught PG Programs
 - Guidelines for Doctor of Business Administration Program
 - "Help" button on the top right-hand corner of any application pages
 - FAQ page at http://pg.ust.hk/faq
- To ensure that emails from HKUST about your application(s), if any, can reach you, please add istest11@ust.hk to your e-mail contact list.

Application No.	Term	Applied Program	Offered Program	Status
<u>62200000535</u> Q	Fall/2022-23	Doctor of Philosophy (PhD) in Mechanical Engineering (Full-Time)	Doctor of Philosophy (PhD) in Mechanical Engineering (Full-Time) Offer Type: Firm Offer	Offer accepted - pending official documents View Offer Details/ Documents Required

Struent Visa/ Entry Permit (http://pg.ust.hk/visa)

The online application for student visa/entry permit will be available to the Fall entry in March 2022.

Please submit your student visa/entry permit application as soon as possible and allow sufficient time (normally at least 8 weeks) for processing. Non-local students would need to have obtained a student visa/entry permit before they may proceed to register as a student.

In case you have accepted multiple admission offers at HKUST or in institutions in Hong Kong, please note that the Immigration Department will only consider one application for pursuing a particular program in a specified institution.

Special note to new students of Kellogg-HKUST EMBA / HKUST EMBA / DBA / MBA / MSc in Global Finance programs:
Your Program Office will have special arrangements to assist you with the student visa/entry permit application and you don't need to submit such application through the online system.

Student Visa/Entry Permit

- It is important that nonlocal students follow instructions given and apply for the student visa/entry permit early.
 It is the responsibility of the students to obtain the visa/permit in time for program commencement.
- Please refer to the FYTGS website for details on Student Visa/Entry Permit application.